

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, May 15, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:24 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Lee SPILMAN, Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Edward WILLIAM, Rob ALLEN, Colbey BAILEY, Slate HILL, Michael SNEATH, Johnny DIXON, Raymond DEANDA, LaTrell GRIFFIN, Jesus SOTELO, Daniel MICHIE, Isaac RAMIREZ, Rick REEG with Aldine Fire & Rescue, and Adam TABAK district counsel with Coveler and Peeler.

4.TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner ROBINSON and seconded by GARCIA and approved with a vote 5 to 0 to approve the minutes of prior meetings.

5. TO RECEIVE THE TREASURE'S REPORT:

Office Manager CARRIER presented the treasure's report as of May 15, 2019:

Chase Checking Account Balance: \$185,991.93

Chase Tax Funds Balance: \$1,644,107.09

Texas Class Account-Real Estate- \$4,276,216.40

Texas Class Account-Reserve: \$8,318,825.78

Wells Fargo Account-Station #11 Construction balance: \$28,891.50

Wells Fargo-Sales Tax Collections balance: \$3,047,508.24

Prosperity Account-Billing Funds balance: \$176,198.76

Total in all accounts of \$17,834,881.10

Tax Collections collected year to date: \$1,591,988.71

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to accept the treasure's report for the month of May 2019.

6. TO PAY DISTRICT'S BILLS:

Motion by Commissioner SPILMAN and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to pay Districts bills.

7. TO RECEIVE THE CHIEFS REPORT, INCLUDING FIRE SUPPRESSION, RESCUE AND RELATED ACTIVITIES, AS WELL AS REPORTS ON ANY TRAINING RECEIVED BY THE DISTRICTS PERSONNEL DURING THE PERVIOUS MONTH:

Report for the month of May 2019 presented by Chief VENEGAS; 202 total responses, 16 Mutual Aid provided, and 03 Mutual Aid received, average response time was 5:46 minutes. Tanker-11: 16 responses made. Calls year to date: 812.

Total Training hours: 497:00 hours with approximately 68 personnel.

Chief PARKER informed the board that Equipment Truck 31 was placed in service and that the apparatus is being used for delta calls. Chief PARKER stated that reserved E-41 is still at the shop being worked on. Chief PARKER presented the board the Walker Engineers Report for Station 11. (view attachment)

Motion by Commissioner ROBINSON and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the chiefs report for the month of May 2019.

8. TO APPROVE ADDITIONAL TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action, item tabled.

9. TO REVIEW AND APPROVE REQUESTED REVISIONS TO THE DISTRICT'S 2019 BUDGET:

Motion by Commissioner SPILMAN and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the amount of \$6,500 to cover expenses for Station 11 Walker Engineer Report.

Commissioner LOYD opened item # 11

11. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING PREPAYMENT OF THE DISTRICTS LOANS PROCURED:

Chief PARKER stated that all payments have been made for Station 31. Chief PARKER mentioned to the board that prepayments for Station 21 will take place in September 2019.

No action, item tabled.

12. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the following requisition:

1. Vendor: Trunkin Out Trucks
Item: Paint Heavy Equipment 11
Amount: \$6,000

Motion by Commissioner GARCIA and seconded by Commissioner Gomez and approved with a vote of 5 to 0 to approve the exterior painting of heavy equipment 11 not to exceed the amount of \$6,000.

2. Vendor: Red Line Graphics
Item: HE-11 and HE-21
Amount: \$2,000

Motion by Commissioner SPILMAN and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the decal for HE-11 and HE-21 not to exceed the amount of \$2,000.

13. TO REVIEW AND APPROVE REPAIRS TO THE DISTRICT'S FACILITIES, EQUIPMENT, VEHICLES AND APPARATUS:

No action, item tabled.

14. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

Chief PARKER presented the board with the following items listed:

1. Fire Prevention Trailer-Surplus
2. Old doors and cabinets- Salvage

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the disposal of old doors and cabinets and surplus the Fire Prevention Trailer.

15. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

Community Liaison SANTIAGO updated the board on working on the website to add new personnel that have been recently hired. SANTIAGO, also mentioned that the Facebook post of Station 41's land has been viewed by 2,250 people.

SANTIAGO also informed the board on the upcoming public relations event coming up:

1. Location: Buffalo Wild Wings
Date: April 17, 2019
Time: 4pm
Event: Boys and Girls Club
2. Location: Richard Milburn Academy
Date: April 18, 2019
Time: 6pm
Event: Child Abuse Awareness

Motion by Commissioner GOMEZ and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the presented report for the month of May 2019.

Commissioner GARCIA left meeting at 12:05pm

Commissioner LOYD opened item # 10

Closed session begins at 12:10 pm

10. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION REGARDING THE CONSTRUCTION OF STATION 11:

16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH THE DISTRICTS LEGAL COUNSEL ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER:

17. REVIEW DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICTS EMPLOYEES INCLUDING

18. EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.074, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

19. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

Open session resumed at 1:02pm

Commissioner LOYD opened item # 10

10. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION REGARDING THE CONSTRUCTION OF STATION 11:

Motion by Commissioner ROBINSON and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to authorize President LOYD to act on the behalf of the district for the construction of Station 11.

Commissioner LOYD opened item # 17

17. REVIEW DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICTS EMPLOYEES INCLUDING

Motion by Commissioner ROBINSON and seconded by Commissioner GOMEZ and approved with a vote of 4 to 0 to approve the higher education incentive program recommended by Chief PARKER.

20. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, and seconded by Commissioner ROBINSON with a vote of 4 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of May 2019.

21. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

Chief PARKER requested to have Brad Dill and Ricardo Martinez added to the next meeting on June 5,2019.

22. TO RECEIVE PUBLIC COMMENT:

No action, item tabled.

23. ANNOUNCEMENTS:

Commissioner SPILMAN stated that he had Harris County come out to his subdivision to have trees trimmed therefore, all apparatus are able to respond to calls with no complications.

24. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 4 to 0 to adjourn the meeting.

The meeting adjourned at 1:12 pm.